# The Continuum of Resources Education (CORE) Mission Statement (Eat January 6, 2012)

(Est. January 6, 2012)

To establish a continuing workshop series for CO/XO Spouses which will enhance and develop leadership skills.

#### Goals

- Provide workshops on leadership topics that that are customized to apply to the unique challenges of CO/XO spouses
- Facilitate various ways for spouses of the various Navy communities to meet and work together toward individual and common goals (through the host committees, workshops and the published roster)
- Maintain a current database so the workshops are offered to all current, prospective
  and former CO/XO spouses in the San Diego Region Navy. Additionally, maintain
  addresses of flag spouses so that they may be informed of workshops and
  participate if they wish (these include a handwritten note).
- Increase participation at each workshop so that we are reaching 30% of spouses (including those who volunteer for host committees)
- Maintain a professional and consistent image through the use of the logo, brochure design, introductory letter, workshop timeline, and host committee guide book
- Provide resources specific to the San Diego Region, and resources specific to the CO/XO Spouse role

#### What We Are...

- A guiding committee which provides vision, structure and tools
- An opportunity for growth and networking for spouses
- An educational organization
- A benefit to attendees without putting a burden on them
- An opportunity for more personal development through host committee work
- An augmentation to the Command Leadership School

### The Steering Committee

#### **Function**

- To guide the efforts of the volunteers who organize and host each workshop
- To oversee the general aspects of the Leadership Continuum such as the database, budget, supplies, publicity, overall evaluation, potential topic lists, Fleet and Family Support Center support, etc.

#### **Organization**

- Balanced representation from each of the communities: Aviation, Shore/Staff, Submarine, Surface and Special Warfare
- Balanced representation of roles, including XO, CO and Flag spouses

- PCO/PXO and former CO/XO spouses are welcome
- Membership of 10-15 people

#### Responsibilities

- Participate in steering committee meetings
- Volunteer time and talents as they apply to the goals of the Leadership Continuum
- Participate on a host committee, either as the chair, co-chair or an active member.
  Regardless of "official" role, the steering committee member is ultimately
  responsible for the execution of the assigned workshop. She/he should act as a
  liaison between the host committee and steering committee and ensure that the
  mission and goals of the Leadership Continuum are maintained.

#### **Host Committee**

#### **Function**

To organize and execute a workshop on a topic chosen from the approved list

#### **Organization**

- Unlimited number, based on volunteer interest
- Members from any mix of communities and roles (CO/XO/Flag/PCO etc. spouses)
- Ad Hoc committee that organizes and disbands as each workshop is executed

#### Responsibilities

- Participate in host committee meetings
- Volunteer time and talents as they apply to the workshop
- Follow the guidelines and timeline set forth by the steering committee
- Report progress and workshop plans to the steering committee for comments and/or assistance if needed
- Provide a workshop evaluation and final report that includes finances and "lessons learned" for future committees

#### **Topic Development**

- Reflects the four main curriculum areas of the Command Leadership Course: Self, Command Couple, Command, and Others
- Generated by evaluations and comments from former Flag Spouse and CO/XO spouse leadership courses
- Generated by evaluations and suggestions from spouses who participated in the previous Leadership Continuum workshops

## The Continuum of Resources Education (CORE) Mission Statement – Junior Officer Spouse Group

To establish a continuing workshop series for Junior Officer spouses which will enhance and develop leadership skills.

#### Goals

- Provide workshops on topics that are customized to apply to the unique challenges of JO Spouses
- Facilitate various ways for spouses of the various communities to meet and work together toward individual and common goals (through the host committee, workshops and the published roster)
- Maintain a current database so the workshops are offered to all JO spouses in the area. Send a courtesy email to the area flag spouses so they may be informed of any events and participate if they wish
- Increase participation at each workshop. In the inaugural year, the goal is to increase attendance/participation by a minimum of 25% from each previous event.
- Maintain a professional image through branding of promotional items
- Provide resources specific to the San Diego Region, which compliment JO spouses

#### What We Are...

- A guiding committee which provides vision, structure and tools
- An opportunity for growth and networking for spouses
- An educational organization
- An opportunity for personal development
- An augmentation to the Command Leadership School

#### The Steering Committee

#### **Function**

- To guide the efforts of the volunteers who organize and host each workshop
- To oversee the general aspects of the CORE JO spouse group, including the database, budget, supplies, publicity, overall evaluation, potential topic lists, Fleet and Family Support Center support, etc.

#### **Organization**

- Balanced representation from the Navy communities
- The committee will consist of a total of 13 individuals: 6 JO spouses, 6 CO/XO spouses, and one Flag Officer spouse (the committee advisor)

#### Responsibilities

- Participate in steering committee meetings
- Volunteer time and talents a s they apply to the goals of the JO Spouse events
- Participate on a host committee at a minimum of one event per year